



MILIND PADMA

EVENT AND SPORTS COORDINATOR

PROFILE

Experienced Sports and Events Coordinator with a strong background in inclusive program development, event management, and customer engagement. Skilled in cross-functional coordination and collaboration. Passionate about promoting active, team-oriented lifestyles through innovative sports initiatives and experiential activities that make an impact.

WORK EXPERIENCE

Hadaf Al Khaleej Commercial (Emirates NBD)

2024 - PRESENT

Sr. Sales Executive

- Promote and sell banking products such as savings and current accounts, credit cards, personal loans, auto loans.
- Identify and acquire new customers through field visits, referrals, cold calling, and lead generation.
- Achieve monthly and quarterly sales targets set by the bank.

Derby Marketing (Abu Dhabi Commercial Bank)

2023 - 2024

Commercial Sales Executive

- Prepare daily sales reports and maintain accurate customer data in CRM systems.
- Maintain strong relationships with existing clients to encourage repeat business and referrals.
- Collaborate with internal teams (operations, credit, and risk) for smooth processing and delivery of products.

Asian Business Exhibitions Conference

2021- 2022

Sales Executive

- Generate leads, pitch the value of exhibiting, and close sales based on space location and visibility.
- Manage bookings, contracts, payments, and coordinate all exhibitor requirements.
- Ensure smooth on-site execution and build long-term relationships through post-event follow-ups.

EVENTS INTERNSHIP & FREELANCE

Sports Coordinator

2018

Vidhyalankar School of Information Technology

- Collaborated with PE teachers, coaches, and school staff to integrate sports and fitness into the academic calendar.
- Maintained records of student participation, event reports, and sports inventory.
- Built partnerships with local sports clubs and vendors to enhance training opportunities and event sponsorship.

CONTACT

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Dubai, UAE

EDUCATION

2016 - 2019

MUMBAI UNIVERSITY - VSIT

- BAF

2019 - 2020

MUMBAI UNIVERSITY -
NAEMD

- Diploma In Event Mangement
& PR

SKILLS

- Sports Program Development
- Event & Tournament Planning
- Stakeholder Engagement & Communication
- Effective Communication
- Team Leadership & Student Support

LANGUAGES

- English
- Hindi
- Marathi
- Telugu

Hospitality & Guest Services

NBA India Games 2019

- Oversee and implement operational standards to ensure hygiene, comfort, and efficiency across all guest service touchpoint.
- Resolve issues promptly and effectively to ensure guest satisfaction to bring repeat business.

Sports Conference Coordinator

CFI NBA (Abu Dhabi) 2024

- Coordinated venue setup, audio-visual equipment, and branding materials to ensure a professional and functional event space.
- Managed registration areas, signage, and delegate kits, ensuring smooth attendee flow and a welcoming environment.

Event Coordinator

Pantheon Developers (Real Estate Product Launch) 2024

- Oversaw guest registrations, branding setups, and on-site logistics, ensuring smooth event execution.
- Worked closely with the CEO to deliver an exclusive experience for VIP clients, maintaining a premium atmosphere.

Event Coordinator

Sobha Realty (Third Quarter Award Show) 2024

- Assisted with event logistics, including guest registrations, venue setup, and event flow to ensure smooth operations.
- Supported coordination with sponsors and VIPs, ensuring a positive experience for attendees throughout the award show.

Hospitality Desk Management

HCL Software Annual Sales Meetup 2024

- Managed the hospitality desk, providing guests with event information, directions, and addressing inquiries to ensure a seamless experience.
- Coordinated guest check-ins, distributed conference kits, and ensured smooth communication between event staff and attendees.

REFERENCE

Haribabu Kasarlu

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HOBBIES

Playing Cricket

Playing Volleyball