



IQRAR ULLAH JAN

PROFESSIONAL DRIVER & CUSTOMER SERVICE REPRESENTATIVE



Dubai, Al Rigga, United Arab Emirates,
Dubai, United Arab Emirates



00971525332217



iqrarjan143@gmail.com

ABOUT ME

Versatile professional with a proven track record of excellence in customer service, data entry, and civil engineering. Adept at navigating diverse roles in fast-paced environments in both the UAE and Pakistan, showcasing exceptional communication skills and adaptability. Leveraging hands-on experience as a taxi driver in Dubai, combined with technical expertise, to bring a unique blend of interpersonal and operational skills. Committed to contributing value through a results-oriented approach, a customer-focused mindset, and a dedication to professional growth.

LINK

LinkedIn:
<https://www.linkedin.com/in/iqrar-ullah-jan-37619a174>

LANGUAGES

ENGLISH
URDU
HINDI
PASHTO

DRIVING LICENSE

Driving license category
light vehicle 03 manual

PERSONAL DETAILS

Date of birth
16/04/1993

Nationality
Pakistan

Visa status
cancelled

Marital status
married

WORK EXPERIENCE

TAXI DRIVER

Dubai
Apr 2022 - Present

Taxi Driver

- Safely drive passengers to their destinations while following traffic laws and regulations.
- Use GPS or local knowledge to select the most efficient routes, avoiding traffic congestion and road closures.
- Stay updated on traffic conditions, road closures, and detours, and adjust routes accordingly.

GROUP4 SECURITY FALCK SERVICES

Dubai
2016 - 2019

Customer Service

- Addressing customer questions and providing accurate information about products.
- Handling customer complaints professionally to reach a satisfactory resolution.
- Offering detailed explanations of products or services to assist customers in making informed decisions.

IJAZ AHMED & COMPANY

Peshawar
2014 - 2015

Site Engineer

- Overseeing day-to-day operations on construction sites to ensure the project progresses as planned.
- Communicating with contractors, subcontractors, and vendors to ensure timely completion of tasks.
- Assisting in budgeting, cost estimation, and ensuring the project stays within financial constraints.

EDUCATION

BTE PESHAWAR

Peshawar
2012

Diploma of associate engineer (Civil)

BISE PESHAWAR

Peshawar
2009

school secondary certificate

SKILLS

VEHICLE OPERATION AND CONTROL	TRAFFIC LAWS AND REGULATIONS
DEFENSIVE DRIVING TECHNIQUES	GPS
MAPPING TOOLS	CUSTOMER SERVICE SKILLS
TIME MANAGEMENT	PROBLEM-SOLVING
ADAPTABILITY	EFFECTIVE COMMUNICATION
BASIC IT AND COMPUTER SKILLS	TYPING SPEED AND ACCURACY
INPAGE	AUTOCAD
ADOBE PHOTOSHOP	WEB SEARCHING
PHOTO EDITOR	