



Ihtisham Gul

Date of birth: 01/04/1995 | **Nationality:** Pakistani | **Sex:** Male | **Phone:**
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Address: Arjan-Dubailand, Dubai, United Arab Emirates (Home)

● ABOUT MYSELF

Bachelor of Commerce graduate seeking a general role in administration, customer service, or office support. Currently working as a Cashier with experience in transactions, record-keeping, and customer interaction. Reliable, detail-oriented, and eager to learn.

● VISA STATUS:

UAE Employment Visa Valid till 21/06/2025

● WORK EXPERIENCE

 **DAAL CHAWAL RESTAURENT L.L.C** – DUBAI, UNITED ARAB EMIRATES
CASHIER – 21/06/2023 – CURRENT

Operate POS system (Loyverse POS) to process customer transactions, manage real-time inventory, and generate detailed sales reports.
Handle cash, credit card, and digital payment transactions with accuracy and efficiency.
Maintain a clean and organized cashier station to ensure smooth customer flow and compliance with hygiene standards.
Assist customers with menu selections, upsell items, and answer product or service-related inquiries.
Communicate with kitchen staff to verify order accuracy and ensure timely food preparation.
Resolve customer complaints and service issues in a courteous and timely manner to maintain high satisfaction levels.
Perform daily closing procedures including cash reconciliation, shift balancing, and report printing via POS software.
Monitor inventory levels and alert management about low-stock items using the inventory feature in Loyverse POS.

 **GREEN PLUS PHARMACIE** – PESHAWAR, PAKISTAN
PURCHASING MANAGER – 2020 – 2023

Managed the procurement of medical equipment including digital blood pressure thermometers, Omron BP apparatus, wrist monitors, weight scales, and manual BP devices.
Utilized Abuzer software for inventory control and accounting, increasing operational efficiency and data accuracy.
Built and maintained strong relationships with suppliers to negotiate favorable pricing and ensure timely deliveries.
Collaborated with cross-functional teams to support procurement needs and align with company objectives.
Oversaw vendor contracts to ensure regulatory compliance, cost-effectiveness, and operational consistency.

 **UMAR PHARMACY CHAIN** – PESHAWAR, PAKISTAN
PURCHASING ASSISTANT – 2017 – 2019

Managed end-to-end procurement processes, including purchase planning, supplier evaluation, and cost analysis.
Achieved measurable cost savings through strategic vendor negotiations and effective sourcing strategies.
Ensured on-time delivery of goods while maintaining strict quality assurance and compliance with procurement policies.
Registered and maintained a reliable database of approved suppliers to ensure consistent supply chain performance.
Utilized Abuzer Inventory and Accounting Software for automated ordering, stock tracking, and inventory control.
Coordinated with logistics, warehouse, and finance teams to streamline operations and improve supply chain efficiency.

● EDUCATION AND TRAINING

01/2021
BACHELOR OF COMMERCE University of Peshawar

Website <http://www.uop.edu.pk/>

01/2018 Peshawar

DIT - DIPLOMA IN INFORMATION TECHNOLOGY Peshawar college of computer science

Website <https://www.kpbte.edu.pk/>

2023 – 2023 Dubai, United Arab Emirates

PIC ADVANCED CERTIFICATE AAPT Quality & Food Safety Consultancy

Address TSI Quality Services, Office 607, Building 1, Bay Square, Business Bay, Dubai, United Arab Emirates |

Website <https://www.aaptquality.com/> | **Valid until** 17/08/2028

● **LANGUAGE SKILLS**

Mother tongue(s): **PASHTO**

Other language(s): **ENGLISH, URDU, HINDI**

● **SKILLS**

Time management | Teamwork | Attention to detail | Computer Skill | Flexibility | Communication | Customer Service | Responsibility | Problem solving
